

SAMPLE BYLAWS

These bylaws are designed to meet the requirements of the bylaws of the Alumnae Association. Each club can and should modify the articles to fit its own needs, but must conform to the basic principles of Article VI, Sections 1-3 of the Alumnae Association Bylaws.

ARTICLE I. NAME

This organization shall be known as the Mount Holyoke Club of _____ (“Club”).

ARTICLE II. PURPOSE

The purpose of this Club shall be to support the Alumnae Association of Mount Holyoke College (“Association”) and Mount Holyoke College (“College”) by cultivating an active group of alumnae in the _____ area who are connected to, informed about and involved in the life and work of the College.

ARTICLE III. MEMBERSHIP

Section 1. Active Member - Any alumna is eligible for Active Membership on the payment of annual dues.

Section 2. Associate Member - Any former or present member of the faculty or mother of a present or past student may become an Associate Member of the Club on payment of annual dues.

Section 3. Honorary Member - The Board of Directors of the Club may nominate special persons for Honorary Membership in the Club and such nominees shall become Honorary Members, enjoying all rights and privileges appertaining thereto, upon their election by a three-fourths (3/4) vote of the members present at an Annual Meeting.

ARTICLE IV. OFFICERS

Section 1. The officers may include a president, vice-president, secretary and treasurer, but at a minimum, the officers shall include a president and secretary/treasurer.

Section 2. Half of the officers shall be elected at the Annual Meeting, for term(s) of two (2) years, from a single slate presented by the Nominating Committee. Terms of office shall commence on July 1.

Section 3. The duties of the officers shall be consistent with those usually appertaining to those positions.



ARTICLE V. BOARD OF DIRECTORS

Section 1. The Board of Directors shall consist of the officers of the Club and the chairpersons of committees. Local Alumnae Trustees and local members of the Board of Directors of the Association may also be invited to be members of the Board of Directors.

Section 2. The Board of Directors shall conduct the business of the Club and direct its activities.

Section 3. The Board of Directors shall meet upon the call of the president or any two members.

Section 4. ____ members of the Board of Directors shall constitute a quorum at any meeting of the Board of Directors.

ARTICLE VI. COMMITTEES

Section 1. The standing committees shall be Alumnae Admissions, Finance, Hospitality, Membership, Nominating, Communications, Program and Fund Raising, or a combination of these.

Section 2. Committee chairpersons shall be [elected by the membership at Annual Meeting from a single slate presented by the Nominating Committee] OR

[appointed annually by the president]

ARTICLE VII. MEETINGS

Section 1. There shall be at least ____ yearly meetings of the Club at such times and places as the Board of Directors shall approve.

Section 2. The Annual Meeting shall be held in the spring, at which time elections shall take place.

Section 3. ____ members shall constitute a quorum.

ARTICLE VIII. REPORTS

Section 1. The Club shall file an annual report of its work with the Executive Director of the Association.

Section 2. The Treasurer of the Club shall file an annual financial report with the Treasurer of the Association.



ARTICLE IX. DISSOLUTION

Upon dissolution of this organization or the winding up of its affairs, the assets shall be distributed exclusively to (a) the Alumnae Association of Mount Holyoke College, South Hadley, Massachusetts, for its general purposes or (b) if the said Association for any reason does not qualify under the provisions of Section 501(c)(3) of the Internal Revenue Code, then to the Trustees of Mount Holyoke College, South Hadley, Massachusetts, for its general purposes or (c) if said Trustees of Mount Holyoke College for any reason do not qualify under the provisions of Section 501(c)(3) of the Internal Revenue Code, then to any charitable, religious, scientific, literary, or educational organization which would qualify under the provisions of Section 501(c)(3) of the Internal Revenue Code and its regulations as they now exist or as they may hereafter be amended.

ARTICLE X. AMENDMENTS

These bylaws may be amended by a two-thirds (2/3) vote of the members present and voting at any regular meeting, provided notice of said amendment has been given at a previous meeting or included in the call to meeting.

Date of adoption: _____

Date of amendment: _____