Class Letterhead

October [year] Dear Classmates,

May [year] is the big celebration for our [insert reunion year] Mount Holyoke Reunion! We are certain that it will be a wonderful chance to reconnect, celebrate, remember friends no longer with us, and—most importantly—have a great time. The campus has grown and changed since we graduated, but it is still beautiful and well-equipped to meet the challenges of women’s education today. Come and see for yourself.

Our reunion committee has been hard at work, committed to bringing you a fun and affordable weekend. So far, we’ve planned a cocktail hour reception at the art museum and a tour of the Emily Dickinson museum in Amherst, but we’re looking for more suggestions! We want to know what you’d enjoy, so please give us your input:

* Check out our Facebook page/class website: insert link.
* Email our reunion chair: insert email.
* Send news to our scribe: insert email.
* Send names for future class officers to the nominating chair: insert email.

If you would like to be a part of the planning process, the positions of xx and xx are still open. Email XXXX for more information about how you can participate and have fun connecting with classmates as well!

Our head class agent(s) XXXX are pleased with the progress our class has made toward our goal of XXXX; donations in any amount help, so please consider contributing.

The Alumnae Association advises us that attending Reunion normally costs about $380 for the entire weekend or

$250 for Saturday only. We are very conscious of budget crunches and want to make attendance possible for all. In order to avoid delays when registration for Reunion opens in March, update your information with the Alumnae Association at [*alumnae.mtholyoke.edu/directory*](http://alumnae.mtholyoke.edu/directory). Lastly, for up-to-date information on Reunion, bookmark the Alumnae Association reunion site: [*alumnae.mtholyoke.edu/reunion/*](http://alumnae.mtholyoke.edu/reunion/). The schedule of events will be posted here as it becomes available.

We are really privileged to have had the benefits of our Mount Holyoke experience, and we hope to see you at Reunion this May xx-xx. In the meantime, send classmates an ecard to encourage them to attend: [*alumnae.mtholyoke.edu/products-services/for-fun/postcard-photos/.*](http://alumnae.mtholyoke.edu/products-services/for-fun/postcard-photos/) Let’s make this year’s reunion the best yet!

Warmly,

XXXX XXXXX

Reunion Chair Class of XXXX